



Coventry City Council

Briefing note

To: Education and Children's Scrutiny Board

Date: 12th January 2017

Subject: Outstanding Issues Report

1 Purpose of the Note

- 1.1 To inform Members of the approach to be taken on progress, outcomes and responses to recommendations and substantial actions made by the Scrutiny Board.

2 Recommendations

- 2.1 Members are recommended to:
- 1) Note the attached outstanding issues at Appendix 1

3 Information/Background

- 3.1 When recommendations and actions are made following a scrutiny meeting, they are circulated to the relevant Cabinet Member and officer, and recorded on a recommendations tracker.
- 3.2 The purpose of this report is to bring to the Boards attention the responses received from Cabinet Members and officers in regard to recommendations and actions from previous meetings.
- 3.3 Once a response has been received or an action dealt with, it will be removed from this report and kept in the full recommendations tracker. The complete tracker can be viewed by contacting the Scrutiny Team on the details below.

Gennie Holmes
Scrutiny Co-ordinator
gennie.holmes@coventry.gov.uk
024 7683 1172

Appendix 1 - Outstanding Issues

Meeting Date	Agenda Item	Cabinet Member	Rec', Action or Info	Recommendations/ Actions	Response/ Status
21st July 2016	Early Help Strategy Progress Report	John Gregg	I	The SB were keen to communicate to all providers including schools and nurseries a standardised definition of 'school ready' including a list of expectations i.e. be able to tie a shoe lace	
13th October 2016	Health Visiting Services	Cllr Caan/ Cllr Ruane	R	The Cabinet Member for Public Health and Sport and the Cabinet Member for Children's Services are recommended to: 1) Request that the Director of Public Health and the Director of Children's Services discuss how to calculate an average number of CAF's it is appropriate for Health Visitors to hold.	Briefing note send to Cabinet Members 2/11/16 2/11/16 Response from Cllr Ruane requesting officers to prepare a response
13th October 2016	AOB		A	SB2 to congratulate the CSE Team that had received an award. Letter of congratulations be sent.	Letter sent 20/12/16 COMPLETE
10th November 2016	Prevent in Schools		I	Members requested data regarding the number of schools delivering Prevent training be made available	
10th November 2016	Prevent in Schools		A	Officers monitor the quality of the training where we can gain access to the material	
8th December 2016	Improvement Board Report		I	The January Improvement Board Update provide a section on the Improvement Board response to the letter from Ofsted	Added to the work programme for January COMPLETE
8th December 2016	Improving and Redesigning City Council Children's Residential Care Provision	Cllr Ruane	R	The SB supported Option 1 (the recommended proposal) and requested that the following are involved in the process: <ul style="list-style-type: none"> • local Councillors • local residents • Voices of Care • Care Leavers 	BN sent to Chair for approval 16/12/16 Sent to Cabinet Member 19/12/16

8th December 2016	Education Travel Assistance Policy Changes – Public Consultation	Cllr Maton	R	Officers contact parents and carers affected as a matter of urgency	Briefing note sent 16/12/16
8th December 2016	Education Travel Assistance Policy Changes – Public Consultation		I	The cost of providing only what is statutorily required be shared with the Board	
8th December 2016	Work programme		A	The 2 Cabinet Reports in the new year for the two consultation reports considered today be shared with SB2 for information	
8th December 2016	Work programme		A	Officers investigate Member visits to children's residential homes	